Resource Manager

Iteration Plan

# 1. Key milestones

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Iteration start | 29th April 2019 |
| Requirements Model completed | 4 May 2019 |
| CCRD use Cases Identified | 6th May 2019 |
| Risks prioritised | 6th May 2019 |
| Mitigation plan for risks developed | 13 May 2019 |
| CCRD use cases developed | 13 May 2019 |
| Iteration stop | 13 May 2019 |

# 2. High-level objectives

1. Identify 1st and 2nd CCRD use Cases
2. Identify 1st and 2nd Highest Risks
3. Implement 1st and 2nd CCRD use Cases
4. Mitigate 1st and 2nd highest Risks
5. Documentation is further completed

# 3. Evaluation criteria

1. The team can state what the first set of CCRD use cases are
2. The team understands the risks
3. the team mitigates risks where possible
4. The project begins its implementation
5. Project requirements are more properly fleshed out.

# 4. Work Item assignments

The following Work Items will be addressed in this iteration:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Work Item ID** | **Name or key words of description** | **Outcome** | **State** | **Assigned to (name)** | **Estimated Hours** | **Hours worked** | **Estimate of hours remaining** |
| 5.1 | Further develop requirement model |  |  | Aaron | 3 |  |  |
| 5.2 | Review and update requirement model |  |  | Brodie | 2 |  |  |
| 5.3 | Review and update requirement model |  |  | Jack | 2 |  |  |
| 5.4 | Review and update requirement model |  |  | Matt | 2 |  |  |
| 1.1 | Determine which CCRD use cases are most important |  |  | Aaron | 1 |  |  |
| 1.2 | Determine which CCRD use cases are most important |  |  | Brodie | 1 |  |  |
| 1.3 | Determine which CCRD use cases are most important |  |  | Jack | 1 |  |  |
| 1.4 | Determine which CCRD use cases are most important |  |  | Matt | 1 |  |  |
| x.1 | Create iteration plan 5 |  |  | Online meeting as team | 2 |  |  |
| x.2 | Update and finalize iteration plan 4 |  |  | Online meeting as team | .5 |  |  |
| 2.1 | Determine which risks are highest |  |  | Aaron | 1 |  |  |
| 2.2 | Determine which risks are highest |  |  | Brodie | 1 |  |  |
| 2.3 | Determine which risks are highest |  |  | Jack | 1 |  |  |
| 2.4 | Determine which risks are highest |  |  | Matt | 1 |  |  |
| 3.1 | Develop components of CCRD use case 1 |  |  | Aaron | 6 |  |  |
| 3.2 | Develop components of CCRD use case 2 |  |  | Brodie | 6 |  |  |
| 3.3 | Develop components of CCRD use case 1 |  |  | Jack | 6 |  |  |
| 3.4 | Develop components of CCRD use case 2 |  |  | Matt | 6 |  |  |
| 4.1 | work on mitigation plan for highest risk |  |  | Aaron | 4 |  |  |
| 4.2 | work on mitigation plan for second highest risk |  |  | Brodie | 4 |  |  |
| 4.3 | work on mitigation plan for highest risk |  |  | Jack | 4 |  |  |
| 4.4 | work on mitigation plan for second highest risk |  |  | Matt | 4 |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

# 5. Issues

[List any issues to be solved during the iteration. Update status when new issues are reported during the daily meetings]

|  |  |  |
| --- | --- | --- |
| **Issue** | **Status** | **Notes** |
|  |  |  |

# 6. Assessment

[Use this section for capturing and communicating results and actions from assessments, which are typically done at the end of each iteration. If you don’t do this, the team may not be able to improve the way they develop software.]

|  |  |
| --- | --- |
| Assessment target | [This could be the entire iteration or just a specific component] |
| Assessment date |  |
| Participants |  |
| Project status | [For example, express as Red, Yellow, or Green.] |

## Assessment against objectives

[Document whether you addressed the objectives as specified in the Iteration Plan.]

## Work Items: Planned compared to actually completed

[Summarize whether all Work Items planned to be addressed in the iteration were addressed, and which Work Items were postponed or added.]

## Assessment against Evaluation Criteria Test results

[Document whether you met the evaluation criteria as specified in the Iteration Plan. This could include information such as “Demo for Department X was well-received, with some concerns raised around usability,” or “495 test cases were automated with a 98% pass rate. 9 test cases were deferred because the corresponding Work Items were postponed.”

The most important guideline here is that although satisfactorily completed items may summarily mentioned, incomplete items require a more comprehensive explanation ]

## Other concerns and deviations

[List other areas that have been evaluated, such as financials, or schedule deviation, as well as Stakeholder feedback not captured elsewhere.]